

April 10, 2013

**Members Present:** Leighton Price, Chris Pratt, Charlie Bletzer, Donna Fernandes, Dick Quintal & Rich Knox

**Absent:** Alan Zanotti

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**6:30 pm**      **Call to Order & Public Comment** - There is no public comment at this time.

**6:33 pm**      Rich Barbieri, a bridge builder by trade, attended the meeting to suggest we increase parking at the Main Street Extension parking lot by building a special bridge deck over the Brewster Garden Brook. He believes we could double the amount of parking there and create a beautification project that would enhance the area and help solve the parking deficit in time for 2020. While the focus at the moment is the Memorial Hall Garage, the Board may investigate the idea later.

**6:45 pm**      **Donation Requests**

**Restoration of the Civil War Monument on the Training Green:** Mr. Gerry Serrico from Friends of the Training Green addressed the Board with a financial request. In 2011, Town Meeting voted to put aside \$10,000 to help restore the Training Green, as long as the Friends of the Training Green raised the other \$10,000.00. To date, Friends of the Training Green have raised \$6,995.00. Mr. Serrico requests that the PGDC read his handout of information and consider helping fund the restoration of the monument project.

**Ms. Pratt motions and Mr. Quintal seconds to contribute \$3,005 to support the restoration of the Civil War Monument on the Green.**

Mr. Knox states PGDC receives funding requests and doesn't feel it's right that preceding requests have been put off in favor of this one. The Board needs to determine how to handle all of the funding requests received each year before handing out money.

Ms. Pratt stated that this project was presented to the Board over a year ago and part of the PGDC mission is to give back in the community by assisting in economic revitalization projects.

*Mr. Knox asked Ms. Pratt to amend her motion; to rescind restoration of the monument and instead fund the \$80,000.00 needed to build pathways and walkways. Ms. Pratt denied his request.*

**Passed | 6-1-0**  
**Mr. Knox is opposed.**

Ms. Pratt will ask the Board of Selectman to endorse this donation.

**Plymouth Performing Arts Center:** Bob Hollis was present to give an update on the progress of his fundraising efforts for the restoration of the new Performing Arts Center on Brewster Street. He has raised \$10,000 in operating capital and another \$2,500.00 in program sponsorships. Construction crews are preparing for their opening in July. He is looking for \$5,000.00 to fund construction of the stage.

The Board agrees they need to come up with a budget and policy for community contributions.

**Mr. Bletzer motions and Mr. Quintal seconds to give \$3,000 to the Art Center.**

*Conditional on the Board of Selectmen's endorsement and the that Art Center commits to not come back and ask for a waiver for parking.*

**Passed | 5-1-0**

**Mr. Knox wants Mr. Hollis to know while he supports theater, he is opposed because he feels it is an inappropriate use of our funds.**

8:00 pm

**Park Plymouth**

**Request:** Ms. McDonough received a request from the USCG Mammal Patrol asking for 4 parking permits – as they did last year. She will investigate this matter further and bring it back to the Board.

**Park Mobile:** Mr. Burke announced that Park Mobile will go live in all lots by May 1<sup>st</sup>.

**Lot Leases:** A lease agreement has been reached for Bob Bowen's lots (Water Street) and it has been approved by Attorney Marzelli. The lease cost is \$5,950.00 per year. The first half is due May 1st and the balance on Sept 1st. Mr. Knox suggests reserving half of the Nelson Park lot for Plymouth residents only. Insurance for this lot would be \$165.00 and our agent suggests we add an umbrella policy. The Board had some discussions about the possibility of an additional crosswalk.

**Mr. Knox motions and Mr. Bletzer seconds to approve the lease as presented. Passed | 6-0-0**

**Ms. Pratt motions and Mr. Knox seconds to increase our liability insurance. Passed | 6-0-0**

**Status of 4 Hour Permit-Exempt Zones:** The Traffic Enforcement Task Force approved the 4 hour permit-exempt zones – School Street is not included at this time.

**Ms. Pratt motions and Mr. Bletzer seconds to approve the submission of this change request to the Board of Selectmen. Passed | 6-0-0**

**Discussion of the AutoVu Demonstration:** The Board will revisit this topic at another meeting.

**March Revenue and Permit Sales:** Mr. Burke stated that revenue is up on all counts and Ms. McDonough is working on developing a prepaid coupon program for future use.

**Lease Closeout Status:** Ms. McDonough is still waiting for copies of utility invoices for May through October 2012 from Peter Hodges.

**RV / Bus Lot:** Mr. Bletzer feels we need to charge for RV parking and bus parking should be free. The Board will revisit a strategy for this.

**Park Plymouth Policies:** Ms. McDonough updated the Board on the revised Park Plymouth Policy Practices Manual. This document is still in draft and needs further review from the Board. Ms. Pratt requested this be sent to the auditor.

**Phase I Proposals for the Transportation and Visitor's Center:** Mr. Price stated that interviews with four of the bidders is scheduled for April 11<sup>th</sup>.

8:40 pm

**Financial Matters**

**Community Reinvestment Policy:** Ms. Pratt submitted a revised Community Reinvestment Policy indicating that twice a year we will pay the Town, on behalf of the Commission on Disabilities, 50% of the revenue from citations and penalties from Handicap parking. This policy change needs to go to the Board of Selectmen for approval.

**Mr. Quintal motions and Mr. Knox seconds to approve this policy as presented.**

**Passed | 6-0-0**

Mr. Knox asks to meet with the auditor to discuss the complete scope of their audit before they perform one. Ms. Pratt explained the procedure and he withdraws his request. Mr. Price wants Ms. Pratt to schedule the auditors to come speak with the Board before they perform the audit. Ms. Pratt will schedule this visit.

**Phone Bill:** Ms. Pratt explained that the phone bill is higher because we turned on the paystation modems.

**Budget:** Ms. Pratt and Mr. Burke will be working on the budget next week in preparation for approval at next Board meeting.

**Capital Policy:** The Capital Policy is currently in draft form and Mr. Price will distribute to the Board.

8:49 pm

**Ms. Pratt motions and Mr. Bletzer seconds to adjourn the meeting.**

**Passed | 6-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti, Secretary